

**IN THE COURT OF COMMON PLEAS, DELAWARE COUNTY, OHIO
JUVENILE DIVISION — SUBPOENA**

IN THE MATTER OF: _____

CASE NO. _____

Or

PLAINTIFF _____

vs.

DEFENDANT _____

Service by:

CERTIFIED MAIL

SHERIFF OF _____ COUNTY, OHIO

PERSONAL SERVICE by: _____

YOU ARE HEREBY COMMANDED TO SUBPOENA THE FOLLOWING NAMED PERSON, to wit:

Name: _____

Address: _____

- Who shall attend and give testimony at a trial, hearing, or deposition on the date and time, and at the place specified below.
- Who shall produce the designated documents or tangible things, at a trial, hearing, or deposition on the date and time, and at the place specified below.
- Who shall produce and permit inspection and copying of the designated documents that are in your possession, custody or control, which are designated below, on the date and time, and at the place specified below.
- Who shall produce and permit inspection and copying, testing, or sampling of any designated tangible things that are in your possession, custody, or control of the person on the date and time, and at the place specified below.

Date & Time _____, 20____, at _____ o'clock, ___M.

Location: 145 N. Union Street, Delaware, OH 43015

Other: _____

Designation of items to be produced: _____

Witness fee of \$ _____. ____ paid by _____ is attached.

Requestor's name: _____

Phone number: _____

Attorney for: _____

Address: _____

(Sup. Ct. #: _____)

WARNING: Failure by any person without adequate excuse to obey a subpoena served upon that person may be in contempt of the court from which the subpoena issued. A subpoenaed person or that person's attorney who frivolously resists discovery under this rule may be required by the court to pay the reasonable expenses, including reasonable attorney's fees, of the party seeking the discovery. Juv. R. 17(F).

FEES & RETURN OF SERVICE

Service _____

Mileage _____

TOTAL _____

Type of Service _____

Date of Service _____

DEPUTY SHERIFF / PERSON SERVING

: **WITNESS my hand and seal of said Juvenile**

: **Court this _____ day of _____ 20_____.**

: _____

: **JUDGE** _____

: _____

: **By:** _____

: **Deputy Clerk**

: _____

: _____

Ohio Juvenile Rule 17 – Subpoena

(D) Protection of persons subject to subpoenas.

(1) A party or an attorney responsible for the issuance and service of a subpoena shall take reasonable steps to avoid imposing undue burden or expense on a person subject to that subpoena.

(2)(a) A person commanded to produce under division (A)(1)(b)(ii), (iii), or (iv) of this rule is not required to appear in person at the place of production or inspection unless commanded to attend and give testimony at a trial, hearing, proceeding, or deposition. (b) Subject to division (E)(2) of this rule, a person commanded to produce under division (A)(1)(b)(ii), (iii), or (iv) of this rule may serve upon the party or attorney designated in the subpoena written objections to production. The objections must be served within fourteen days after service of the subpoena or before the time specified for compliance if that time is less than fourteen days after service. If objection is made, the party serving the subpoena shall not be entitled to production except pursuant to an order of the court that issued the subpoena. If objection has been made, the party serving the subpoena, upon notice to the person commanded to produce, may move at any time for an order to compel the production. An order to compel production shall protect any person who is not a party or an officer of a party from significant expense resulting from the production commanded.

(3) On timely motion, the court from which the subpoena was issued shall quash or modify the subpoena, or order appearance or production only under specified conditions, if the subpoena does any of the following: (a) Fails to allow reasonable time to comply; (b) Requires disclosure of privileged or otherwise protected matter and no exception or waiver applies; (c) Requires disclosure of a fact known or opinion held by an expert not retained or specially employed by any party in anticipation of litigation or preparation for trial if the fact or opinion does not describe specific events or occurrences in dispute and results from study by that expert that was not made at the request of any party; (d) Subjects a person to undue burden.

(4) Before filing a motion pursuant to division (D)(3)(d) of this rule, a person resisting discovery under this rule shall attempt to resolve any claim of undue burden through discussions with the issuing attorney. A motion filed pursuant to division (D)(3)(d) of this rule shall be supported by an affidavit of the subpoenaed person or a certificate of that person's attorney of the efforts made to resolve any claim of undue burden.

(5) If a motion is made under division (D)(3)(c) or (D)(3)(d) of this rule, the court shall quash or modify the subpoena unless the party in whose behalf the subpoena is issued shows a substantial need for the testimony or material that cannot be otherwise met without undue hardship and assures that the person to whom the subpoena is addressed will be reasonably compensated.

(E) Duties in responding to subpoena.

(1) A person responding to a subpoena to produce documents shall, at the person's option, produce the documents as they are kept in the usual course of business or organized and labeled to correspond with the categories in the subpoena. A person producing documents pursuant to a subpoena for them shall permit their inspection and copying by all parties present at the time and place set in the subpoena for inspection and copying.

(2) When information subject to a subpoena is withheld on a claim that it is privileged or subject to protection as trial preparation materials, the claim shall be made expressly and shall be supported by a description of the nature of the documents, communications, or things not produced that is sufficient to enable the demanding party to contest the claim.

(F) Sanctions.

Failure by any person without adequate excuse to obey a subpoena served upon that person may be a contempt of the court from which the subpoena issued. A subpoenaed person or that person's attorney who frivolously resists discovery under this rule may be required by the court to pay the reasonable expenses, including reasonable attorney's fees, of the party seeking the discovery. The court from which a subpoena was issued may impose upon a party or attorney in breach of the duty imposed by division (D)(1) of this rule an appropriate sanction, that may include, but is not limited to, lost earnings and reasonable attorney's fees.

(G) Privileges.

Nothing in this rule shall be construed to authorize a party to obtain information protected by any privilege recognized by law or to authorize any person to disclose such information.